Republic of the Philippines
PROVINCE OF ZAMBOANGA DEL NORTE
Municipality of President Manuel A. Roxas

OFFICE OF THE SANGGUNIANG BAYAN

EXCERPT FROM THE MINUTES OF THE REGULAR SESSION OF THE SANGGUNIANG BAYAN OF PRESIDENT MANUEL A. ROXAS, ZAMBOANGA DEL NORTE HELD AT THE ROXAS MUNICIPAL SESSION HALL ON FEBRUARY 26, 2018

PRESENT:

Hon. Ismael A. Rengquijo, Jr.,	SB Member/ Floor Leader
Hon. Clayford C. Vailoces,	SB Member/ 1st Asst. Floor Leader
Hon. Lucilito C. Bael,	SB Member
Hon. Glicerio E. Cabus, Jr.,	SB Member
Hon. Mark Julius C. Ybanez O.B.	SB Member/ President Pro Tempore
Hon. Librado C. Magcanta Sr.	SB Member/ 2nd Asst. Floor Leader
Hon. Helen L. Bruce,	SB Member
Hon. Reynaldo G. Abitona,	SB Member
Hon. Angelita L. Rengquijo,	ABC President/ SB Member

ABSENT:

Hon. Leonor O. Alberto	Municipal Vice Mayor/ Regular Presiding Officer – OB

"RESOLUTION NO. 69
Series 2018

RESOLUTION DESIGNATING MS. LEA A. CAIPANG, RECORDS OFFICER I, AS OIC - SB SECRETARY DURING THE REGULAR SESSION OF THE SANGGUNIANG BAYAN OF PRES. M. A. ROXAS, Z. N. ON FEBRUARY 26, 2018 WHILE THE SB SECRETARY IS ON OFFICIAL BUSINESS

WHEREAS, the SB Secretary Mrs. Jovina B. Tabiliran is on official business during this day's regular session of the Sangguniang Bayan, this Municipality;

WHEREAS, February 26, 2018 is the scheduled day of the Sangguniang Bayan Members to conduct a regular session in which the SB Secretary cannot attend the scheduled session;

WHEREAS, Ms. Lea A. Caipang, Records Officer I, her presence was concurred by the Sangguniang Bayan as OIC - SB Secretary during the said session;

WHEREFORE, viewed from the foregoing and
On motion of Hon. Ismael A. Rengquijo Jr., mass seconded, be it

RESOLVED, as it is hereby resolved**,** to designate Ms. Lea A. Caipang, Records Officer I, as OIC - SB Secretary during the regular session of the Sangguniang Bayan of Pres. M. A. Roxas, Z. N. on February 26, 2018 while the SB Secretary is on official business;

RESOLVED FINALLY, to forward a copy of this resolution to Ms. Lea A. Caipang, Records Officer I, OIC - SB Secretary, copy furnished Hon. Leonor O. Alberto, Municipal Vice Mayor, Presiding Officer and Mrs. Jovina B. Tabiliran, SB Secretary, all of this municipality, for reference, guidance and appropriate action;

Carried unanimously."

I HEREBY CERTIFY to the correctness of the above-quoted resolution.

LEA A. CAIPANG
Records Officer I
OIC - SB Secretary

CERTIFIED CORRECT AS TO ITS PASSAGE:

MARK JULIUS C. YBANEZ
SB Member/ President Pro Tempore
Acting Presiding Officer