

II. LGU SECTION (DO NOT FILL UP THIS SECTION)

1. VERIFICATION DOCUMENTS

| Description | Office/Agency | Yes | No | Not Needed |
|--|--|-----|----|------------|
| Occupancy Permit (for New) | Office of the Building Official | | | |
| Barangay Clearance (For Renewal) | Barangay | | | |
| Sanitary Permit/Health Clearance | Municipal Health Office | | | |
| Municipal Environmental Certificate | Municipal Environment and Natural Resources Office | | | |
| Market Clearance (For Stall Holders) | Office of the Municipal Market Administrator | | | |
| Valid Fire Safety Inspection Certificate | Bureau of Fire Protection | | | |
| Verified by: BPLO _____ | | | | |

2. ASSESSMENT OF APPLICABLE FEES

| Local Taxes | Amount Due | Penalty Surcharge | Total |
|--|------------|---|-------|
| Gross Sales Tax | | | |
| Tax on Delivery Vans/Trucks | | | |
| Tax on Storage for Combustible/Flammable of Explosive Substance | | | |
| Tax on Signboard/Billboards | | | |
| REGULATORY FEES AND CHARGES | | | |
| Mayor's Permit Fee | | | |
| Garbage Charges | | | |
| Delivery Trucks/Vans Permit Fee | | | |
| Sanitary Inspection Fee | | | |
| Building Inspection Fee | | | |
| Electrical Inspection Fee | | | |
| Mechanical Inspection Fee | | | |
| Plumbing Inspection Fee | | | |
| Signboard/Billboard Renewal Fee | | | |
| Storage and Sale of Combustible/Flammable or Explosive Substance | | | |
| Locational Clearance | | | |
| Mayor's Clearance | | | |
| Police Clearance | | | |
| Judge Clearance | | | |
| Medical Certificate | | | |
| Occupational Fee | | | |
| TOTAL FEES for LGU | | | |
| FIRE SAFETY INSPECTION FEE (10%) | | | |
| ASSESSED BY: CTO _____ | | FSIF ASSESSMENT APPROVED BY: BFP _____ | |

III. MUNICIPALITY FIRE STATION SECTION

APPLICATION NO: _____ DATE: _____
 (TO BE FILLED UP BY APPLICANT/OWNER)

Name of Applicant/Owner: _____
 Name of Business: _____
 Total Floor Area: _____ Contact Number: _____
 Address of Establishment _____

 Signature of Applicant/Owner

Certified by:
 Customer Relations Officer
 Time and Date Received: _____

| | |
|--|--|
| FIRE SAFETY INSPECTION FEE ASSESSMENT | |
|--|--|

Important Notice: As per Section 12 of the implementing rules and regulations of the Fire Code of 2008, certain establishment (e.g. building lessors, fire, earthquake, and explosion hazard insurance companies, and vendors of fire fighting equipments, appliances and devices) may be required to pay additional charges and fees other than the Fire Safety Inspection Fees. These shall be collected during inspections or in another process to be communicated by representatives of the Bureau of Fire Protection (BFP).